

## Notice of Suspension

In accordance with the rules and regulations of the Indian Trails Public Library District you are hereby temporarily suspended from going upon any Indian Trails Public Library District property, including the Main Library, the Prospect Heights Branch, any other locations, or using any of its facilities or equipment.

A penalty has been imposed in accordance with the Library District schedule of suspension, which is available from the Business Office. If you are found on Library District premises during the suspension, the police will be notified and you will be prosecuted as a trespasser under the laws of the State of Illinois. If you are dissatisfied, you have the right to appeal to the Library Board of Trustees. A written appeal must be made to the Library Board of Trustees within 7 days of this notice. Information for appeal will be furnished to you upon request.

DATED: \_\_\_\_\_

Library Employee's Signature \_\_\_\_\_

SUSPENDED FOR: \_\_\_\_\_

LENGTH OF SUSPENSION: \_\_\_\_\_

RETURN NO EARLIER THAN: \_\_\_\_\_