

**MINUTES  
INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
355 SCHOENBECK, WHEELING, IL 60090  
BOARD OF LIBRARY TRUSTEES WORKSHOP  
Wednesday, October 4, 2023**

**Immediately following Government Efficiency Committee Meeting - Lake Room**

**CALL TO ORDER**

President Barnett called the meeting to order at 7:14 p.m.

**ATTENDANCE**

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney, Jr., Erin Hauck, Mary Moodhe and Andrew Sitshela

Absent: Caitlyn Keenan

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Sarah Rose Collins and Robyn Franklin

Guests: None

**ADDITIONS TO THE AGENDA**

Executive Director Shepard changed the order of the agenda items and moved the Strategic Planning Activity Plan ahead of the Microsoft 365 training because the meeting would be moving to the Training Lab for Microsoft 365 training.

**PUBLIC COMMENTS**

None

**STRATEGIC PLANNING ACTIVITY PLAN FY 2023-2024**

Executive Director Shepard reviewed the activities that staff will be working on for the 2023-2024 fiscal year.

At 7:28 p.m. Trustee Moodhe made a motion to take a short recess in order for Trustees to move to the Training Lab. Trustee Hauck seconded the motion. On the voice vote all were in favor and the motion carried.

At 7:32 p.m. Trustee Hauck made a motion to resume the meeting. Trustee Moodhe seconded the motion. On the voice vote all were in favor and the motion carried.

**MICROSOFT 365 TRAINING**

Sarah Rose Collins, Adult Services Supervisor, conducted Microsoft 365 training for Trustees.

**CLOSED SESSION**

A motion was made by Trustee Hauck to move to closed session pursuant to ILCS, Chapter 5, 120/2.(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Trustee Moodhe seconded the motion.

On the voice vote all were in favor and the motion carried. The meeting moved to closed session at 8:31 p.m.

**RETURN TO OPEN SESSION**

**MINUTES  
INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
355 SCHOENBECK, WHEELING, IL 60090  
BOARD OF LIBRARY TRUSTEES WORKSHOP  
Wednesday, October 4, 2023**

**Immediately following Government Efficiency Committee Meeting - Lake Room**

A motion was made by Trustee Hauck and seconded by Trustee Moodhe to adjourn the closed session and return to open session.

On the voice vote all were in favor and the motion carried. The closed session adjourned at 9:02 p.m. and the Board returned to open session.

**ADJOURNMENT**

A motion was made by Trustee Hauck to adjourn the meeting. Trustee Baba seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 9:02 p.m.