

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
355 SCHOENBECK ROAD, WHEELING, ILLINOIS 60090
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, April 17, 2024
7:00 p.m. - Lake Room

CALL TO ORDER

President Barnett called the meeting to order at 7:00 p.m.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Vicki Baba, Louise Barnett, Henry Hackney Jr., Erin Hauck, Caitlyn Keenan,
and Mary Moodhe

Absent: None

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden and Robyn
Franklin

Guests: Christine Melone, Stefan Schumacher

ADDITIONS TO THE AGENDA

None

TRUSTEE APPOINTMENT

Trustee Baba made a **motion to appoint Christine Melone to fill the vacant Trustee position.**
Trustee Hackney seconded the motion.

On the voice vote all were in favor and the motion carried.

OATH OF OFFICE FOR NEWLY APPOINTED TRUSTEES

President Barnett administered the Oath of Office to newly appointed Trustee, Christine Melone.

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Trustee Keenan and seconded by Trustee Hauck to approve the Consent Agenda items with a correction made to the March 20, 2024, meeting minutes.

On the voice vote all were in favor and the motion carried.

COMMENTS ON CONSENT AGENDA ITEMS

The Board reviewed and commented on the various reports. Discussion was held and questions were answered.

PUBLIC COMMENTS

None

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UNFINISHED BUSINESS

Policy Updates

Trustee Hauck made a **motion to approve the revised Food and Drink Policy 2.22 as presented.** Trustee Keenan seconded the motion.

On the voice vote all were in favor and the motion carried.

Trustee Moodhe made a **motion to approve the revised Fines and Fees Policy 3.21 as presented.** Trustee Melone seconded the motion.

On the voice vote all were in favor and the motion carried.

NEW BUSINESS

Electric Vehicle Charging Station

A proposal to install 4 charging ports in the library parking lot was discussed. Trustee Moodhe made a **motion to approve the installation at a cost of \$16,948 and an annual fee of \$800 to EVMatch for network support plus 10% of revenues generated.** Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Hackney, Hauck, Keenan, Melone, Moodhe

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

TREASURER'S REPORT

Trustee Hauck presented the financial reports. The funds were in balance with \$13,492,581.50 at the end of March 2024 in the various accounts. The reports were discussed and questions were answered.

TREASURER'S WARRANT #899

After reviewing selected invoices, Trustee Moodhe made a **motion to Approve Warrant #899 for \$603,290.94.** Trustee Hauck seconded the motion.

On the roll call vote was:

AYES: 7: Baba, Barnett, Hackney, Hauck, Keenan, Melone, Moodhe

NAYES: 0

ABSTAIN: 0

ABSENT: 0

There being 7 affirmative votes, the motion passed.

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PRESIDENT'S DISCUSSION

President Barnett encouraged Trustees to register for the L2 Trustee Learning modules

EXECUTIVE DIRECTOR'S DISCUSSION

Executive Director Shepard discussed the following items:

- The Foundation Used Book Sale was one of the most successful sales ever, raising \$4,600.
- The Foundation will have a pop-up sale on May 25th featuring only AV items.
- This year's Summer Library Adventure program will have a "Conservation Quest" theme.
- Staffing changes include all Circulation staff being responsible for check-in and check-out duties instead of one or the other. Also, the High School Librarian will be moving to the Youth Services department to work with teens in the Teen Space.

ADJOURNMENT

A motion was made by Trustee Hackney to adjourn the meeting. Trustee Hauck seconded the motion.

On the voice vote all were in favor and the motion carried.

President Barnett adjourned the meeting at 7:59 p.m.